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## CITY OF SAN ANTONIO

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Issued By: Aviation Department  
ID NO.: 33-00074

Date Issued: September 30, 2020

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### (010) LOW QUALIFIED FORMAL INVITATION FOR BIDS (IFB) to CONTRACT MAINTENANCE OFFICE RENOVATIONS

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Online bidding will be utilized via CivCast at <https://www.civcastusa.com/bids>. Online bid services will open for bidding on Wednesday, September 30, 2020, and close on **Friday, October 30, 2020, at 2:00 PM CST**. Follow submittal instructions [on https://www.civcastusa.com/](https://www.civcastusa.com/). **Hard Copies will not be accepted for this solicitation.** Bids will be opened and the bid results will be posted on Civcast on the day of the deadline. Bid Results will **not** be read out loud in City Council Chambers, but will be read aloud utilizing WebEx. You can access WebEx by phone at 1-415-655-0001 (US TOLL), Access Code: 133 340 2419, Password: igGh2mTXA83, and/or by utilizing <https://www.webex.com/> using the beforementioned information.

A Non-Mandatory Pre-bid meeting will be held via WebEx on **Wednesday, October 14, 2020, at 10:30 AM, CST**. You can access WebEx by phone at 1-415-655-0001, Access Code: 133 922 6787, Password: NdwPb736tVv and/or by utilizing <https://www.webex.com/> using the beforementioned information. **The deadline for questions: 4:00 PM, Tuesday, October 20, 2020.**

**The estimated construction budget for this contract is \$2,230,000.00**

**This invitation includes the following Contract Documents which are required downloads in CivCast:**

010	Invitation for Bids	060	Supplemental Conditions
020	Contract Signature Page	075	Performance Bond
024	Unit Pricing Form (Lump Sum Bids Only)	076	Payment Bond
030	Experience/Qualifications & Project Sheets	081	General Conditions for Construction Contracts
040	Standard Instructions to Respondent	095	SAWS Special Conditions
041	Certificate of Interested Parties (TEC Form 1295)	■	Subcontractor/Supplier Utilization Plan
050.01	SBEDA Guidelines	■	Wage Decision
		■	Insurance Requirements

The City of San Antonio point of contact for this solicitation is Melissa Ortega. Questions are to be submitted in writing in the Questions and Answers section on Civcast. Bid documents, addenda's, and this solicitation will be posted on Civcast at <https://www.civcastusa.com>. The bidder understands and agrees to the responsibility for obtaining any and all addenda and adhering to all requirements in addenda(s). City is not responsible for incorrect information obtained through other sources.

Bid Documents must contain "Legal Name of Company" as listed by the Texas Secretary of State Registry (<http://www.sos.state.tx.us/>). The documents required in CivCast (fully completed and with digital signatures) constitute the required information to be submitted as a part of the bid proposal.

**The following documents constitute the required information to be submitted as a part of the bid proposal and are required uploads in CivCast:**

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|---|--|
| <input type="checkbox"/> 020 Contract Signature Page                    | <input type="checkbox"/> Bid Bond  |
| <input type="checkbox"/> 024 Unit Pricing Form (Lump Sum Bids Only)     | <input type="checkbox"/> Subcontractor/Supplier Utilization Plan           |
| <input type="checkbox"/> 030 Experience/Qualifications & Project Sheets | <input type="checkbox"/> Certificate of Interested Parties (TEC Form 1295) |

**This is a Qualified Low Bid Solicitation.** It is understood and agreed that the work is to be substantially completed on or before 240 calendar days. This project **does** include hazardous environmental work. This project requires 1 project sign(s).

**Small Business Economic Development Advocacy (SBEDA) Program Compliance** – Respondents shall meet the subcontracting requirements as stated on Form 050.01 and on the Subcontractor/Supplier Utilization Plan Form posted with this solicitation on the City's website.

**Wage Decision** – Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City's website.